



TONGMYONG UNIVERSITY

Fall 2023 Undergraduate
Application Guide for International Students



1. Qualification for application

Section	Qualification Standard	
Nationality	Applicants and their parents are foreign nationals without Korean citizenship. ※ Dual citizenship (Korean and foreign national citizenship) is not acceptable.	
Academic background	Freshman	Graduation from a high school equivalent to high school in Korean education system
	Transfer to 3rd year	<ul style="list-style-type: none"> • Completion of 2 years(4 semesters excluding summer school) or more at an accredited Korean or foreign University • Graduation(or expected by August 2023) from an accredited Korean or foreign college as an associated degree (in case of China, 3 years program)
	Transfer to 4th year	Graduation from an 3 years program of an accredited Korean or foreign college as an associated degree and applying to the exactly same major with the associated degree course.
Language ability	Korean track	TOPIK 3 or more (expiration date after Sep. 1, 2023) ※ Failure to meet the above criteria, applicants must complete the Korean Language Course additionally until graduation <ul style="list-style-type: none"> - 2 hours per day (17:00~19:00), 10 hours per week, 20 weeks per semester - Course fee: 1,200,000KRW per semester ※ Applicants who have not got TOPIK 3 cannot apply for the Transfer to 4th year
	English track	TOEFL 530, CBT 197, IBT 71, IELTS 5.5, TEPS 600 or over(expiration date after Sep. 1, 2023)

2. Screening Process

□ Admission criteria and reflection rate

Criteria	Rate	Details
Document screening	100%	Evaluation of Language proficiency, School record, Self-Introduction and other related evidence documents ※ The Interview will be proceed on-line or off-line

□ Selection Standard

1. Selection is based on the total score of evaluations.
(It will not made the selection if it does not required level of academic ability.)
2. Tied administration standard : Select all tied applicants
3. Applicants in any of the following cases will be deleted from the subject of examination:
 - Lack of required documents
 - Any incorrect and/or falsified information on any document submitted

3. Application schedule

Progress	1st application	2nd application	Notes
Application submission	2023.05.01. ~ 06.16.	2023.06.27. ~ 08.11.	Mail / Email
Screening	2023.06.19. ~ 06.22.	2023.08.14. ~ 08.17.	Inform individually
Admission result notification	2023.06.23.	2023.08.18.	Inform individually
Registration for admitted students	Jun ~ July 2023	Aug, 2023	
Semester starts	Sep 1, 2023		

※ Scheduled dates are subject to change depending on circumstances.

4. Documents required

Section	Documents	
1. Essential	[1-1] Application form (including personal statement)	
	[1-2] Passport copy	
	[1-3] Color photograph 3 copies (passport photo: 3.5cm×4.5cm/white background)	
	[1-4] ROK Alien Registration Card copy (in case of registered domestic resident)	
	[1-5] For overseas residents, TB Test Result (chest X-ray examination) – submit after acceptance	
2. Nationality	[2-1] Parents' ID card (or passport) copy (notarized in English if it is not in English)	
	[2-2] Family Relations Certificate with parents (notarized in English if it is not in English)	
3. Language	[3-1] Language test result (TOPIK, IELTS, TOEFL, TEPS)	
4. Educational Background	[4-1] Certificate of High school Graduation (notarized for Academic Certification*)	
	[4-2] Transcript of High school (notarized in English if it is not in English)	
	Additional for Transfer Applicant	[4-3] Certificate of Graduation from College or Completion from University (notarized for Academic Certification*)
		[4-4] Transcript of College or University (notarized in English if it is not in English)
	* <u>Academic Certification documents must be notarized</u> as one of the following ①~③ (For the school in China only ③ is acceptable)	
	① Documents with Apostille notarization	
	② Documents must be	
	- confirmed by Korean Consul in the country where the school is located or	
	- notarized by Consul in Korea from the country where the school is located in	
	③ For the schools in China, Verification Report of Education Qualification Certificate issued by China Higher Education Student Information and Career Center of the Ministry of Education of China is acceptable. In case of vocational high schools which are not available to issue the Verification Report above, document must be notarized as one of the following.	
A. Certificate of Graduation issued by the Department of Education of Province must be confirmed by the Korean Consul in China.		
B. Certificate of Graduation issued by the vocational school must be notarized by the Department of Education of province(city) and confirmed by the Korean Consul in China.		
C. If the vocational school is affiliated with the Ministry of Human Resource and Social Security(MOHRSS) of China, the Certificate of Graduation issued by the school must be notarized by the MOHRSS and be confirmed by the Korean Consul in China.		
5. Financial	[5-1] Certificate of bank balance copy (submitted separately: submission schedule will be notified individually)	
	① Overseas residents	
	- Certificate copy of applicant or <u>financial guarantor**</u>	
	- Balance amount USD 18,000 or more / maintain the balance until Sep. 1, 2023	
	- Issued within 30 days of visa application date (If there's an expiration date, it is recognized up to 6 months)	
	② Domestic residents	
	- Original certificate in applicant's name at the bank in Korea	
	- Balance amount USD 18,000 (KRW 22,000,000) or more	
	Additional documents for overseas residents	
	[5-2] Proof of employment or Certificate of career of applicant or <u>financial guarantor**</u> (company name, tenure and position must be included)	
[5-3] Proof of income of career of applicant or <u>financial guarantor**</u> (annual or monthly salary must be included)		
※ Notarized in English if it is not in English		
**Financial guarantor: Only parents of applicants are acceptable		

□ Visit or Email

- Address: Room 101, Building 21, Tongmyong University, 428, Sinseon-ro, Nam-gu, Busan, 48520, Republic of Korea
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5. Admission unit

College	Recruitment Unit(Affiliation)	Affiliation	Freshman	Transfer	Major
College of Artificial Intelligence Convergence	School of Artificial Intelligence	EG	○	X	Artificial Intelligence Major, Information, Communications & Software Major
	Department of Information, Communications & Software Engineering	EG	X	○	
	Department of Computer Engineering	EG	○	X	
	Department of Computer Engineering, Department of Software Convergence	EG	X	○	
	Department of Game Engineering	EG	○	○	
	Department of Information Security	EG	○	○	
College of Engineering	School of Mechatronics Engineering	EG	X	○	Automation Design Engineering Major Autonomous Control Engineering Major
	School of Electrical and Automotive Engineering	EG	○	X	Electrical Engineering Major Automotive Engineering Major
	Department of Automotive Engineering Department of Electrical Engineering	EG	X	○	
	Department of Refrigeration & Air-conditioning Engineering	EG	○	○	
	Department of Port Logistics System	EG	○	○	
	Department of Mechanical Engineering and Robotics	EG	○	X	
	Department of Mechanical Engineering, Department of Robotics Engineering	EG	X	○	
	Department of Biomedical Equipment	EG	○	X	
	Department of Electronic Engineering, Department of Biomedical Engineering	EG	X	○	
	Department of Marine Mobility	EG	○	X	
	Department of Naval Architecture & Ocean Engineering	EG	X	○	
	Department of Digital Contents	EG	○	X	
	Convergence Media Engineering Major, Digital Contents Major	EG	X	○	
College of Business Administration	Department of Business Administration	HS	○	X	
	Business Administration Major, Management Information Systems Major	HS	X	○	
	Department of Distribution and Logistics	HS	○	X	
	Distribution Management Major, International Logistics Major	HS	X	○	
	Department of Global Business	HS	○	X	
	Global Trade Major, Global Finance and Accounting Major	HS	X	○	
	Department of Hotel and Tourism	HS	○	X	
	Tourism Management Major, Hotel Management Major	HS	X	○	
College of Health,Welfare and Education	Department of Aviation Service	HS	○	X	
	Department of Food Science & Nutrition	NS	X	○	
	Department of Beauty Care	NS	○	○	
	Department of Social Welfare	HS	○	X	
	Department of Counselling Psychology	HS	○	○	
College of Architecture and Design	Department of Architecture	EG	○	○	
	Department of Architectural Engineering	EG	○	○	
	Department of Interior Architecture	EG	○	○	
	Department of Visual Design	AR	○	○	
	Department of Industrial Design	AR	○	○	
	Department of Fashion Design	AR	○	○	
College of Media	Department of Media and Communication	HS	○	○	
	Department of Advertising & Public Relations	HS	○	○	
	Department of Global Cultural Contents	HS	○	○	
College of Do-ing	Korean Language Education Major	HS	○	X	
Special Course	School of Artificial Intelligence (2+2)	EG	X	○	HCMC UNIVERSITY OF TECHNOLOGY AND EDUCATION Joint degree course (English track)
	School of Mechatronics Engineering (2+2)	EG	X	○	
	Department of International Trade Department of Finance and Accounting	HS	○	X	Global Business Convergence Major (English track course)
	Department of International Logistics (2+2)	HS	X	○	HCMC UNIVERSITY OF TRANSPORT Joint degree course (English track)
	Department of Early Childhood Education Department of Counselling Psychology	HS	X	○	UNIVERSITY OF NINGBO Joint degree course

6. Tuition and Scholarship

□ Tuition

Affiliation	Amount
Humanities and Social Science [HS]	KRW 2,817,600
Engineering [EG] / Arts [AR]	KRW 3,869,000
Natural Science [NS] (including Dept. of Beauty Care)	KRW 3,668,200

□ Scholarship

Scholarship	Selection criteria	Scholarship rate(tuition reduction)
International Students Scholarship A	<ul style="list-style-type: none"> TOPIK level 6 TOEFL 620, iBT 105, IELTS 8.0, TEPS 800 or above 	Exempt from tuition
International Students Scholarship B	<ul style="list-style-type: none"> TOPIK level 5 TOEFL 580, iBT 90, IELTS 7.0, TEPS 700 or above 	50% reduction
International Students Scholarship C	<ul style="list-style-type: none"> TOPIK level 4 TOEFL 560, iBT 85, IELTS 6.0, TEPS 650 or above 	40% reduction
International Students Scholarship D	<ul style="list-style-type: none"> TOPIK level 3 TOEFL 550, iBT 80, IELTS 5.5, TEPS 600 or above 	30% reduction
Joint Degree Scholarship A	Students who are selected as the most superior among the separated joint program class students	Exempt from tuition
Joint Degree Scholarship B	Students who are selected as the superior among the separated joint program class students	50% reduction
2+2 Korean Track Scholarship	Students who enter to the 2+2 Korean track special program and do not get the International Students Scholarship (only in the 1st semester)	20% reduction

□ **Application fee** KRW 50,000 (will be included in the Tuition Invoice)

□ **Additional fees** will be required to pay after entering Korea such as KRW 1,900,000 of dormitory fee, KRW 30,000 of immigration registering fee, and etc..

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